ZACH TRUMBO

CURRENT CREATOR | FUTURE INNOVATOR

RICHMOND, VA · TRUMBOJZ@GMAIL.COM trumbojz.com

EXPERIENCE

WEB & DIGITAL MARKETING ASSISTANT

VIRGINIA MUSEUM OF FINE ARTS

February 2021 - Current

- > Perform daily site maintenance
- > Ensure compliance with regulations
- > Identify and resolve accessibility issues
- Compile monthly analytics reports
- > Provide essential marketing ideas
- > Compose and distribute email campaign

DIGITAL MARKETING CONSULTANT

Aesthetic Management

March 2021 - Current

- **Partners**
 - Develop opt-in email campaigns
 - > Perform routine site maintenance
 - > Revamp website functionality
 - Assist with visual marketing strategies
 - > Utilize HubSpot to maintain contact list

WORDPRESS DEVELOPMENT ASSISTANT

JMU LIBRARIES

August 2019 - December 2019

- > Exported and imported sites
- Built and customized sites
- > Researched themes and plugins
- > Ensured accuracy and completeness

SKILLS

G Google Analytics

Time Management

日 HTML 5

₹ CSS 3

Js Javascript

B Bootstrap

Adobe CC

Wordpress

Mailchimp

W Weebly

OptinMonster

Sketch

> HubSpot

***** Teamwork

EDUCATION

JAMES MADISON UNIVERSITY

BACHELOR OF SCIENCE

Media Arts & Design - Interactive Design

BLUE RIDGE COMMUNITY COLLEGE

ASSOCIATE OF ARTS & SCIENCE

PORTFOLIO

- > E-Business Development & Management
- > WordPress Site Management
- Marketing Campaigns
- Mobile App Development
- > SEO and Keyword Optimization
- > Website Redesigns
- Email Marketing
- User Research & User Testing
- > Content Creation & Management
- Website Content Audits
- Graphic and Print Design
- Video Production

CERTIFICATIONS

- Google Analytics for Beginners
- User Experience for Web Design
- Adobe XD Essential Training
- Running a Design Business :
 - **Presentation Skills**
- > Bootstrap 4 Essential Training
- > UX Foundations : Prototyping
- Shopify Essential Training
- Learning Git and Github
- Success Habits
- > Wordpress Essential Training